



Work smarter, increase efficiency.

The global downturn calls for clever and innovative action in order to stay viable through these difficult times. Manage your information starting at \$1500.00 for a single-user system.

Search all documents – internally produced and incoming – relating to a particular client or subject. Emails with their attachments, correspondence quotes, invoices, credit notes, remittance advices, contracts, all easily accessible by any person with the clearance to do so.

The full picture – every time.

In this difficult financial climate every company needs to look at measures to reduce costs. Financial Controllers can do no better than installing QeFile to streamline the storage and retrieval of business critical documents for easy access by staff.

- QeFile – Index & store internally produced files.
- QeControl – invoice and statement email distribution.
- QeImport - index and batch import legacy files.
- QeScan – index and scan your paper documents
- QeRemind Me – Set reminders for pop-up at pre-set times, hours or years into the future. Attach documents which need to be actioned. Send yourself an SMS reminder.



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software
scanning bureau
data entry bureau
support

simplifying INFORMATION MANAGEMENT

Quiltech Imaging

Information Management that works for your business.

SHARE YOUR INFORMATION USING QEFILE SUITE.

QeControl allows us to send your invoices, statements, remittance advices, etc. via email at a cost of \$0.49 incl GST per file. Just send us your invoice/statement form. We will reproduce it digitally. Send us your print/PDF files. We will write workflow steps to process them. Include an email address for each file in the data --- or send us a listing of your clients' email addresses. Your documents will be sent within 4 hours of us receiving your print file. Setup approx \$400 per item – on off charge.

flexible solutions for your business needs

DESIGN PHILOSOPHY

Quiltech Imaging, some 15 years ago developed software to store business documents from all sources into a central area. Having sold various packages from overseas we found the client requirements were not given any weight by foreign providers.

Our clients have been a part of the design of our software.

We design to give the client the software to do his job the way they want it done.

HOW IT APPLIES TO YOU

Design your own index requirements; set security levels;. create dedicated file cabinets; store in PDF or original format or both. If you need changes, talk to us and we will do our best to redesign for you.

We offer QeScan for you to scan directly to the cabinets, or we can scan for you and upload the index and images direct to your image server.

HOW YOU SAVE

- ELIMINATE PAPER INVOICES
- MULTIPLE ACCESS TO 1 FILE
- VIEW, EMAIL OR PRINT.
- BUTTONS IN WORD, OUTLOOK, EXCEL & EXPLORER.
- ANY FILE YOU CAN PRINT YOU CAN STORE IN QEFILE.



CUSTOM SOLUTIONS

Setup individual cabinets for departments. Security logon to limit access. Set individual indexing screens to suit individual needs.



WEB SOLUTIONS

Store your information on QeSkyfile for access by your staff or your clients. Individual logos can limit access to specified files. This can save you running an in-house image server, or merely be used to allow access by your clients to their own information.



EMAIL SOLUTIONS

Emails with their attachments, can be batch filed automatically indexed with To: From: Date: and Subject: You have the option to manually add the Company and the Contact.



WE'VE WORKED WITH A DIVERSE CUSTOMER BASE. HOW CAN WE HELP YOU?

Call (02) 94 777 111 and ask for John Quilter or Cheryl Keddle for more information and pricing.